

Minutes of the Judiciary and Law Enforcement Committee - May 30, 2003

The meeting was called to order at 8:45 a.m. by Chair Stamsta who led the committee in the Pledge of Allegiance.

Present: Chair Duane Stamsta, County Board Supervisors Kathleen Cummings, Keith Harenda, Joseph LaPorte (arrived at 9:04 a.m.), Mareth Kipp, David Swan

Staff Present: Legislative Policy Advisor Mark Mader, Legis.Associate Sandra Meisenheimer

Also Present: Public Works Director Rich Bolte, Architectural Technician Mike Wells, Sheriff Inspector Bob Johannik, Jail Administrator Mike Giese, Deputy Inspector Steve Marks, Business Mgr. Tom Koth, DOA Senior Financial Analyst Mike Baniel

Correspondence

Stamsta reported on the following items:

1. Memo from Emergency Management Coordinator Jim Malueg regarding an additional \$677,803 being made available through the Homeland Security Grant Program.
2. Letter from Walt Morzy, Inspector for State Department of Corrections, regarding the 2003 Annual Inspection of the Waukesha County Jail.
3. Catalog from the National Criminal Justice Reference Service regarding information on criminal justice in the world.
4. Executive Committee correspondence list from the last meeting on May 19, 2003.

Public Comment

Harenda asked to change the start time of committee meetings to 8:15 a.m. After some discussion the committee decided to change the time to 8:30 a.m.

Consider Proposed Ordinance: 158-O-020 Create New Capital Project #200329, Metro Unit Relocation, and Modify 2003 Capital Project Center

Bolte and Johannik explained the ordinance which authorizes the transfer of \$200,000 of 2003 contingency funds (current balance is \$1,350,000) to create a new capital project for the purpose of moving the Metro Unit of the Sheriff's Department out of the east wing of the Northview Building. The move is necessary before the planned demolition of the east wing can proceed.

Bolte said for the past year they've been looking for a place to relocate the Metro Unit. They've looked at building a new facility and buying an old school, but in the end decided to retrofit a portion of Northview in the west center area. There will be minimal modifications to the space consistent with health and safety.

LaPorte arrived at the meeting at 9:04 a.m.

To Kipp's concerns, Bolte said they just don't know what they will find when they start ripping things apart. The funds are coming out of the county contingency fund, and in this project the amount is much higher than normally allotted for a remodeling project. To Cummings' question, Bolte replied they cannot use the contingency fund to enhance, but it can be used for unexpected or unknown conditions or if work in a particular area is more extensive than originally anticipated, i.e., asbestos removal, structural problems, moisture problems (mold).

Copies of the "Budget and Concept Study Report for the Relocation of the Waukesha County Metropolitan Drug Unit, Project No. 120-200107-0114, May 5, 2003" were distributed for the committee's review.

Motion: Harendra moved, second by Cummings, to approve Proposed Ordinance 158-O-020.
Motion carried 6 – 0.

Mid-Year Update on Sheriff's Department Objectives

1. *Continue preparation and planning for Jail Expansion Project.* Giese stated currently there is one person assigned to the Transition Team, and they will be asking for three more positions: 1 Lieutenant for July 2004 and 1 Lieutenant and 1 clerical position for January 2005. Captain Schnabl has been working with the original planning group of which Giese is a member. They have gone through the construction documents, the pre-bid meeting was yesterday (May 29), the bid documents are due on June 17, and the groundbreaking is projected for July 10. Through this last period they've worked with the architect, the contractor, and the Public Works Department as far as reviewing construction documents to make sure everything is consistent. It has been a challenging but exciting project.
2. *Implement Records and Detention Management System.* Koth said the vendor selected to implement the system is the Spillman Company. They have been working with the company to develop all of the requirements to make the transition. Training will start the week after Labor Day (September 8) and will take approximately 14 weeks. The current objective is to go live the third week of November on both jail and records detention management.
3. *Aggressively pursue incidents of computer crime in Waukesha County.* Johannik said there currently is a detective assigned to this area. In 2002, he was used by 15 agencies (8 from within Waukesha County) for offenses of prostitution, narcotics, gambling, harassment, e-mail threats, child enticement, child pornography, counterfeiting, identity theft, and Internet fraud. This detective will be going to a specialized school in California to study advanced technology. There also is a detective assigned part-time to the child pornography area.
4. *Implement INS Video Teleconferencing Project contingent upon federal funding award.* Giese said the award was received and all the equipment was purchased and installed. They haven't used it with INS yet, but a trial run was done with the local court system which was successful.
5. *Maintain an aggressive role in providing a law enforcement response to issues involving domestic terrorism for county facilities and the community in general.* Marks said they continue to work closely with Jim Malueg (Emergency Mgt. Coordinator) to keep him updated along with the County Executive. They've completed the countywide master plan this year. They continue to work with hospitals and the Hospital Preparedness Committee, along with the Health Department. The hospitals have come up with an agreement to share resources if there is a disaster.
6. *Continue routine, directed, and cooperative traffic enforcement initiatives with emphasis upon reducing incidents of OWI in Waukesha County.* Johannik said they did their first enforcement effort last Saturday night with 14 officers participating. They just received a grant to target underage drinking and will be deploying officers for summer festivals, etc.
7. *Initiate enforcement initiatives designed to reduce incidents of underage drinking and alcohol related motor vehicle crashes involving juveniles.* Marks said on a shift level, officers continue to do bar checks. They also will be proactively working in the parks during the summer.
8. *Complete preparations for Wisconsin Law Enforcement Accreditation Group (WILEAG) reaccreditation.* Marks said a Senior Law Enforcement Analyst continues to work on this project. The Law Enforcement Accreditation Group has now combined with the commission on accreditation for agencies. There will be a mock assessment over the summer, and they're looking forward to completing the assessment process by the end of the year.

9. *Commit to verbal agreement to house federal inmates through 2003.* Johannik said the federal contract runs out in about 30 days. They have verbally agreed with the Federal Marshall to accept 49 inmates per month for the balance of 2003.

10. *Plan and begin implementation of optical storage of department records in conjunction with replacement of IJIS system and County optical system.* Koth said working in conjunction with the Records Mgt. Department, they have made the transition from microfilm to optical scanning for their records.

Legislative Update

The latest update was distributed for the committee's review. In Dave Krahn's absence, Stamsta reported that the big item is the tax freeze for municipalities and counties.

Executive Committee Report

Stamsta reviewed items that were discussed and/or considered at the last meeting on May 19, 2003.

Approve Minutes of May 16, 2003

Motion: LaPorte moved, second by Harenda, to approve the minutes of 5/16/03. **Motion carried 6 – 0.**

Meeting Approvals

Motion: Cummings moved, second by Swan, to approve committee attendance to the June 26th Public Works Committee meeting when approval of the jail bids will be taken up.

Motion to adjourn: Kipp moved, second by LaPorte, to adjourn the meeting at 10:12 a.m. Motion carried 6 – 0.

Respectfully submitted,

Kathleen M. Cummings
Secretary

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